American Academy of Audiology – Job Scraping Instructions

URL: <https://hearcareers.audiology.org/jobs/>

Step 1: On the search field, type these two separately: **"Audiology"** and **"Audiologist"**

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Sort By Newest – this is really important as we are going to be scraping this site daily and want to be able to scrape the newest jobs every day.

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Step 2: Select the first job in the list then the actual advert will show on the right side of the page.

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We will then extract the following information from the advert:

**Date posted**

**Internal Number** (sometimes, this website doesn’t show this info)

**Company Name**

**Job Title**

**Location**

**Salary**

**Job Description**

**Vacancy URL**

**Contact**

**Contact Job Title**

**Contact Telephone**

**Contact Email**

**We need to make sure we are extracting info relating to the blue fields above form the advert body. We will need to click the read / show more drop down on the advert to reveal the full advert.**

**Some of the adverts do not contain contact information but we need to ensure they are captured when they are present.**

Go through all the jobs on this page.

Step 3: When you reached bottom of the page, you will need to click on Load More to show the next set of jobs. There is a need to do this until all jobs are shown.

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Step 4: The output will be on an Excel Sheet (**CSV Format**). See attached file for your reference.

See example of data and where it has been copied to from the structure above. The blank columns can be left blank.

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Step 5: Re-scrape the website daily looking for new job listings that we have not already scraped.

We can look at the date posted and the sites internal number to de-dupe and present only unique previously unscraped vacancies each day.

We need to make sure that we extract all contact names, job titles, cell/phone numbers, and emails accurately. An automatic scrape should be done daily, and the scrape file should contain only the newly added jobs on the website.